



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

August 14, 2025

**DIVISION MEMORANDUM**  
**No. 413, s. 2025**

**EVALUATION OF DOCUMENTS OF APPLICANTS FOR THE NATIONAL ASSESSMENT  
FOR SCHOOL HEADS (NASH) FY 2025**

**TO:** Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- School Governance and Operations Division (SGOD)  
Education Program Supervisors  
Section Heads  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Non-Teaching Personnel  
All Others Concerned

1. Pursuant to DepEd Memorandum No. 69, s. 2025, or the "Administration of the National Assessment for School Heads for Fiscal Year 2025", this Division hereby informs the personnel pre-identified to take the NASH by the Central Office (*see Enclosure 1*) to **personally** submit the required documents on **August 18–20, 2025** at the Schools Division Office, Provincial Sports Complex, Bolbok, Batangas City for proper evaluation.
2. Other eligible NASH applicants who are **NOT INCLUDED** in the list may also submit the needed documents for possible inclusion in the final list of FY 2025 NASH takers.
3. The following newly CSC approved **Qualification Standard must be observed:**

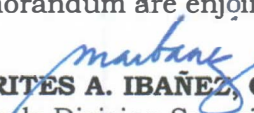
Education	Experience	Training	Eligibility
Master's degree in Education, or Educational Management, or Educational Leadership; or  Master's degree in relevant learning area with at least 9 units in Management	5 years teaching experience and 1-year relevant experience in any of the following: learning area coordination, subject area supervision, school management and operations, instructional supervision	32 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, School Management and Operations, Instructional Leadership acquired within the last 5 years	Republic Act (RA) No. 10801, as amended (Teacher)



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

4. To determine the first batch of NASH takers, the following prioritization parameters must also be taken into consideration:
  - 4.1 Individuals currently holding positions affected by the implementation of the Expanded Career Progression System (e.g., Head Teachers, and Assistant Principals) or incumbent school heads (Teacher-in-Charge)
  - 4.2 Individuals who met the revised Qualification Standards for the School Principal 1 position per DO No. 19 s. 2025 and
  - 4.3 Individuals who have not yet passed the NQESH/ Principals Test.
5. The submission of application must be accompanied by **clear and readable** documentary requirements confirming the applicant's attainment of the newly Civil Service Commission -approved Qualification Standards and eligibility as FY 2025 NASH Batch 1 takers:
  - 5.1 **Photocopy** of the approved Individual Performance Commitment and Rating Form (IPCRF) with a rating of at least Very Satisfactory in the last two (2) consecutive rating periods duly certified by the authorized personnel in the SDO;
  - 5.2 **Original** copy of Service Record duly certified by the Administrative Officer V of the Schools Division Office;
  - 5.3 **Photocopy** of the Transcript of Records or Diploma certifying the attainment of relevant master's degree;
  - 5.4 **Two (2) pieces of passport size picture** with name tag taken within the last six (6) months with the signature of the applicant at the back.
  - 5.5 **One (1) copy of the accomplished Registration Form, Validation Form and Assessment Permit (see enclosure 2)**
6. For applicants who are **acting as School Heads**, the following documents are also required:
  - 6.1 **Photocopy** of the Office Performance Commitment and Rating Form (OPCRF) with a rating of at least Very Satisfactory in the last two (2) consecutive rating periods and
  - 6.2 **Photocopy** of Designation or Special Order as School Head or TIC/OIC of a public school duly signed by the Schools Division Superintendent.
7. All documents will be subjected to the evaluation by the Schools Division Office Screening Committee (see enclosure 3). Should any of the applicants be found to have **not met all the set parameters and qualification standards**, the Division Screening Committee shall disapprove their application to take the NASH.
8. NASH takers who are included in the pre-identified list but already an NQESH passer or opt not to take the NASH Examination, are advised to submit a formal letter of withdrawal.
9. This memorandum serves as Travel Order for the NASH takers.
10. Wide dissemination and strict compliance to this memorandum are enjoined.

JBP/DM Evaluation of Documents for 2025 NASH/  
S2-111025 08/15/2025

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent



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Telephone: (043) 722-1840 / 722-1796  
Email Address: [deped.batangas@deped.gov.ph](mailto:deped.batangas@deped.gov.ph)  
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**Republic of the Philippines**  
**Department of Education**  
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**SCHOOLS DIVISION OF BATANGAS**

Enclosure 1 List of Pre-Identified Batch 1 NASH Takers

No	Name of Taker
1	ARGENTE, JOCELYN DALANGIN
2	RAMIREZ, BENEDICTA CASAO
3	MAULION, EVELYN RUBIA
4	SIGNO, CYNTHIA SALAZAR
5	MALAPITAN, WILLIE CIPRES
6	DE VILLA, MYLIN AGRADE
7	COMIA, MA. JACINTA DE OCAMPO
8	POLON, LORENA MIRAÑA
9	TAVARES JR., ERNALDO PLATILLA
10	CELEMIN, HERMELINA BARBOSA
11	JAVIER, ROSELIE BALMES
12	MORALES, MARITES LATAG
13	MAGNAYE, LERMA CANTOS
14	CALINGASAN, BENEDICTO SORIBA
15	PATUPAT, GLENN CUSTODIO
16	ACAR, LEA LABANON
17	ADIZ, ROMINOZA DE LOS REYES
18	AFRICA, CHRISTIAN ATIENZA
19	AGONIA, ROBERTO ATIRNZA
20	ALMAREZ, NORALENE ATIENZA
21	ANGGA, DEMETRIO DELA CRUZ
22	ARGUELLES, CRISTINA SUARNABA
23	ARGUELLES, GRACE SELOSA
24	ASI, ANNIE TILAR
25	ATIENZA, JANNET PAGCALIWANGAN
26	ATIENZA, MA. MONIQUE DE JESUS
27	AUSTRIA, JUVY SABELA
28	BALANI, ADORA MUTIA
29	BALCENA, JOIE SHERYLL LONTOC
30	BALITAAN, URSULA ALMENDRAL
31	BAON, ERLYN MACK
32	BAQUE, LILIBETH DIME
33	BARAL, MARY JANE DE CASTRO
34	BARRION, SWEETHEART CASALME
35	BASIT, JERICO ROVEL MENDOZA
36	BAUTISTA, MA.BUENA SACDALAN
37	BAUTISTA, OLIVER DISCAYA
38	BAYLOSIS, ANAYLN MENDOZA
39	BITUIN, EMILIANA R.
40	BORJAL, MELANIE AYALA
41	BUGTONG, MARI-MAY DOCDOCIL
42	BULANHAGUI, LORIELYN ADANTE



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

43	BUÑO, JOHN RICH DEGRANO
44	CABINGAN, MARCELA CASAMA
45	CAMPOSANO, ANNA BUTIONG
46	CANELA, AGAPITO JR. DE SAGUN
47	CAPONPON, EVELYN MARANAN
48	CAPONPON, REMEDIOS MANALO
49	CAPUA, HECTOR ALVAERA
50	CARCOLE, ROSEMARIE CLAVERIA
51	CASTILLO, MARIA DOLORES ROCAFOR
52	CASTILLO, VICTORIA MORIONES
53	CERVANTES, CONCEPCION MENDOZA
54	COMEZ, NICASIA JEANE ASTRONOMO
55	CUETO, NOEMI BACARRO
56	CUSI, LIGAYA MAÑIBO
57	DE GALA, TITA SOLO
58	DE MESA, MELINDA DE CHAVEZ
59	DE VILLA, CRISTETA CANIÑO
60	DEL ROSARIO, MAYLENE CASTILLO
61	DELA VEGA, LORENA MACALINDONG
62	DERAIN, SUSARA MARZO
63	DERIGE, ARRA CABRERA
64	DERIGE, MARLOU AYAD
65	DIMAANO, GRACE MA. GERALDINE DELOS REYES
66	DIMACULANGAN, MENA OCAMPO
67	DIMAILIG, JONNALYN BENDAÑA
68	DIMASACAT, LEODEGARIO ANTONE
69	EBORA, MISCHELLE PEREZ
70	ENDAYA, CLYO OPEÑA
71	ENDOZO, EVERLYN DINGLASAN
72	ENRIQUEZ, JANICE PAGCALIWANGAN
73	ESCAL, IMELDA VERANO
74	ESGUERRA, GRACIA ORATE
75	GASMIDO, MARICEL ULARTE
76	GRANADOS, YOLANDA PANGANIBAN
77	GREGORIO, BRENDA CONTI
78	GUEVARRA, OLIVER RODRIGUEZ
79	GUILLERMO, MELINDA NICASIO
80	HARINA, CEDRIC LARA
81	HARINA, CRISTETA CANTOS
82	HARINA, JASMIN ARADA
83	HERJAS, MARICEL ANIT
84	HERNANDEZ, APRIL RHODE MASIKAT
85	HERNANDEZ, GINA PASNO
86	HERNANDEZ, KRISBEE DE LA VEGA





Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

87	HIMAYA, IMELDA VILLAJIN
88	JALICJIC, ROWENA SALANGUIT
89	LOPEZ, MELODY BRUCAL
90	LUBIS, GLEN POSTILOS
91	LUCERO, MAXIMA GREGORIA ROSALES
92	LUGATOC, LIBERTY VILLANUEVA
93	LUMBERA, DIOSA MATIBAG
94	LUNA, GRACE MANGUIAT
95	MACALALAD, MA. THERESA DE TORRES
96	MACANDILI, BUENAFLO MANGUBAT
97	MACASAET, LENY P
98	MAGBOO, LALIEBELL REYES
99	MAGNO, PERLITA LAINEZ
100	MAGSINO, ROSALIA ROSALLY ORTILANO
101	MANALO, EDEN DELEN
102	MANALO, LINO BACIT
103	MANALO, LORYFE ANIS
104	MANALO, MARICHU CASANOVA
105	MANALO, YORINA DE CHAVEZ
106	MANDANAS, KRISTINE ROSE MACUHA
107	MAÑIBO, APOLINARIO BAUTISTA
108	MANZANO, CHARINA MENDOZA
109	MARQUINEZ, MADELYNE VILLALOBOS
110	MATUNDAN, ANGELES VILLANUEVA
111	MAULION, JENNIFER MATUTO
112	MAYUGA, GERALDINE PILIT
113	MENDOZA, MARIA CECILIA HERNANDEZ
114	MERCADO, SHIELA MARIE EVANGELISTA
115	MONTERO, GORGONIA MACALALAD
116	MONTILLA, GEMMA TAMAYO
117	MOTILLA, MARK TUSI
118	NAÑOS, BRIGILDA GONZALES
119	OCAMPO, KAYCEE LAMANO
120	OPENA, NIEVES RAMOS
121	ORLANES, ELLEN ATIENZA
122	PACIA, EVANGELINE ALDAY
123	PAGLINAWAN, ROWENA NAVARRO
124	PALACPAC, JULIUS JOHN LALUNA
125	PANTOJA, CARINA TORRES
126	PARAN, MARIA THERESA SEVILLA
127	PAREJA, VICENTA HOLGADO
128	PEÑAFLOR, JIMMY PORNEA
129	PEREZ, ROCHELLE GARCIA
130	PINTOR, MARICRIS LAYLO
131	POLON, LORENA M



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

132	RECIO, ANICETA DELA VEGA
133	ROBLES, HELEN DIMAYUGA
134	RODRIGUEZ, LEONCIA BETCHAIDA
135	RONQUILLO, CAROLINE SUNGA
136	RUBIA, ANGELINAS S.
137	SALAZAR, MARIA ADELAINE BATHAN
138	SANGALANG, LEA HERNANDEZ
139	SANGALANG, MYLYN GONZALES
140	SANTOS, REAPRIL TOLICA
141	SERRANO, FILIPINA MANALO
142	SOSING, CRISTETA TENDERO
143	TAVARES, ERNALDO JR. PLATILLA
144	TENORIO, MA.TERESA ENDOZO
145	TUMBAGA, RONA ANZALDO
146	ULARTE, MARRIE VIC BARRIOS
147	UMALI, JOCELYN RAZON
148	VALENCIA, EVELYN CUETO
149	VILLAMIN, JENNIFER PANGANIBAN
150	WAGAN, NIMFA PEÑA
151	ZARA, NERI MERCADO
152	ZITA, CRIS TIMOG
153	ZOLETA, ANGELINA DELA CUEVA



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REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**Enclosure 3- FY 2025 National Assessment for School Heads Division Screening Committee**

<b>Name</b>	<b>Position</b>	<b>Designation</b>
Marites A. Ibañez, CESO V	Schools Division Superintendent	Chairperson
Jofit P. Dayoc	OIC-Assistant Schools Division Superintendent	Co-Chairperson
Mario B. Maramot	OIC-School Governance and Operation Division Chief	Division Coordinator
David M. Nuay	Curriculum Implementation Division Chief	Member
Lou C. Panaligan	Administrative Officer V	Member
Joemar B. Perez	Administrative Officer IV	Member
Evelyn C. De Sagun	Senior Education Program Specialist	Member
Leoncia B. Maramot	Education Program Specialist II	Member
Joseph Angelo R. Ilao	Administrative Officer II	Member
Lennie I. Latona	Administrative Officer II	Member
Darrell S. Montalbo	Administrative Officer II	Member
Willene Mae M. Perez	Administrative Officer II	Member

*Jan*





REGISTRATION FORM

INSTRUCTIONS: Please fill out all required information completely and legibly.  
(To be accomplished by the Candidate)

Last Name \_\_\_\_\_

Given Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Name Extension \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex ☐Female ☐Male  
*month / day / year*

Email Address \_\_\_\_\_ Mobile No. \_\_\_\_\_



The undersigned hereby confirms that all documents I submitted are true, correct, and authentic to the best of my knowledge. Any misrepresentation, falsification, or omission of facts may be grounds for disqualification, withdrawal of any granted privilege, or the filing of appropriate legal action.

\_\_\_\_\_  
Signature Over Printed Complete Name



VALIDATION FORM  
- Copy for the Regional Office -

(To be accomplished by the Candidate)

Last Name \_\_\_\_\_

Given Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Name Extension \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex ☐Female ☐Male  
*month / day / year*

Email Address \_\_\_\_\_ Mobile No. \_\_\_\_\_



Schools Division Office \_\_\_\_\_ School \_\_\_\_\_

Current Position \_\_\_\_\_ Designation \_\_\_\_\_

no. of years in \_\_\_\_\_ no. of years of \_\_\_\_\_ Highest  
Current Position \_\_\_\_\_ Teaching Experience \_\_\_\_\_ Educational Attainment \_\_\_\_\_

(To be accomplished by the SDO Validator)  
DOCUMENTARY REQUIREMENTS  
(Check based on submitted document/s.)

☐ approved IPCRF (Photocopy)  
*with a rating of at least Very Satisfactory in the last two (2) consecutive rating periods duly certified by the authorized personnel in the SDO*

☐ Service Record (Original copy)  
*duly certified by the Administrative Officer V of the Schools Division Office*

☐ Transcript of Records or Diploma (Photocopy)  
*certifying the attainment of relevant master's degree*

*\*Additional for Acting School Heads (TIC/OIC)*

☐ OPCRf (Photocopy)

☐ Designation or Special Order as School Head or TIC/OIC of a public school (Photocopy)  
*duly signed by the Schools Division Superintendent*

☐ APPROVED

☐ DISAPPROVED due to: \_\_\_\_\_

VERIFIED BY: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_



ASSESSMENT PERMIT

This permit must be presented to the Assessment Facilitator together with your DepEd ID on the day of the NASH

(To be accomplished by the Candidate)

Last Name \_\_\_\_\_

Given Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Name Extension \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex ☐Female ☐Male  
*month / day / year*

After careful evaluation of the submitted documents, it is hereby certified that the candidate has met the criteria and complied with all the documentary requirements for the FY2025 National Assessment for School Heads (NASH) Batch 1.

CERTIFIED BY:

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_